

Notification

Urban Development and Urban Housing Department,
Sachivalaya, Gandhinagar.

Dated the 14th December, 2023.

Gujarat Fire
Prevention and
Life Safety
Measures Act,
2013.

No.GH/V/245 of 2023/UDUHD/TGP/e-file/18/2023/10537/L-1:- WHEREAS the circumstances exist which render it necessary to amend the Gujarat Fire Prevention and Life Safety Measures Rules, 2014;

AND WHEREAS circumstances exist which renders it necessary for the State Government to dispense with the powers conferred by sub-section (1) of section 57 of the Gujarat Fire Prevention and Life Safety Measures Act, 2013;

NOW, THEREFORE, in exercise of the powers conferred by section 57 of the Gujarat Fire Prevention and Life Safety Measures Act, 2013, the Government of Gujarat hereby makes the following rules further to amend the Gujarat Fire Prevention and Life Safety Measures Rules, 2014, namely :-

1. (1) These rules may be called the Gujarat Fire Prevention and Life Safety Measures (Second Amendment) Rules, 2023.

(2) They shall come into force on the date of their publication in the *Official Gazette*.

2. In the Gujarat Fire Prevention and Life Safety Measures Rules, 2014 (hereinafter referred to as "the said rules"), for existing "Form A1", the following "Form" shall be substituted, namely:-

"FORM A1

(See sub-rule (1) of rule 10)

APPLICATION FOR LICENSE TO ACT AS LICENSED AGENCY

To,
The Director
State Fire Prevention Services
Gujarat

Sub:- Application for License to act as Licensed Agency

The undersigned hereby applies for grant of or renewal of License to act as a Licensed Agency for undertaking and executing the work of providing installation of equipment's and maintenance of fire prevention, life safety and fire protection measures in any place, building or part thereof. The particulars regarding the Agency are given below:

1.	Full name of the Applicant (in capital letters)	
2.	Whether Licensed Agency will be a Proprietary Concern or an Association of persons such as a Firm or Company, etc.	
3.	Registration No. of Firm or Company (Copies of Registration Certificate, Article of Association or other relevant document appended.	
4.	Address	
5.	If the Licensed agency will be: A proprietary concern, the name, qualifications and address of the person of the person operating the same. A firm or company, names, qualifications and addresses of each of the partners, or as the case may be, Directors.	
6.	Office address from where the Agency will act as a Licensed Agency. (in the state of Gujarat)	
7.	Technical qualifications and experience of the promoter or partners or directors and dealing technical officers meeting qualifications, experience and other criteria specified in clause (a) & (b) of Rule 9.	
8.	certificates regarding satisfactory completion of works carried out for the required experience period issued by the concerned	
9.	Workshop machinery, tools and plant owned by the applicant, (location and site of workshop and full details to be given)	
10.	Whether enlisted with any other department or organization in any other State, if so: Has the applicant or his partners or directors been blacklisted in the past by any Government Department/ Organizations/Other State? Has the applicant applied for registration elsewhere in his name or in the name of partner, director or firm or company? If so, whether the application is rejected? Give full particulars.	
11.	A receipt of the fee of Rs. _____	
12.	If the application is for renewal of the existing license, the details in respect of the license and the period of its validity. (copy of the license appended)	

13.	Whether the license to act as Licensed Agency granted anytime previously has been suspended or cancelled, and if so, reasons therefore -	
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Thanking you,

Yours faithfully

(Sign of Applicant)
(Name of Applicant)"

Date:

Place:

3. In the said rules, for existing "Form A2", the following "Form" shall be substituted, namely:-

"FORM A2
License to act as a Licensed Agency for Fire Prevention and Life Safety Measures
(See rule 11)

To,

License No.

Date:

License is hereby granted or renewed under the provisions of sub-section (1) of section 28 of the Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj. 11 of 2013) to _____ having your registered office at _____, to act as Licensed Agency for the purpose of the said Act for execution of the fire prevention, life safety and fire protection measures.

2. Subject to the provisions of sub-section (2) of Section 28 of the said Act and rule 11 of the Gujarat Fire Prevention and Life Safety Measures Rules, 2014, the license will be valid for a period from _____ to _____.

SEAL OF
THE OFFICE.

(_____)
Director
State Fire Prevention

Services"

Place. :

Date. :

4. In the said rules, for existing "Form A3", the following "Form" shall be substituted, namely:-

"FORM A3
(See rule 13)
NOTICE TO LICENSED AGENCY FOR SUSPENSION OR CANCELLATION OF LICENSE

To,

WHEREAS a License to act as a Licensed Agency for the purpose of the Gujarat Fire

Prevention and Life Safety Measures Act, 2013 (Guj. 11 of 2013), being a license No. _____ dated _____ has been granted or renewed in the name of and the license so granted or renewed was subject to the provisions of section 28 of the said Act and the conditions of license, specified in rule 13 of the Gujarat Fire Prevention and Life Safety Measures Rules, 2014.

AND WHEREAS it is noticed that you are guilty of the following acts, namely:

- (1) _____
- (2) _____
- (3) _____

AND WHEREAS these acts amount to _____

NOW THEREFORE, in exercise of the powers conferred on me by sub-section (1) of Section 28 of the said Act (read with sub-section (4) of section 28 of the Act), I, hereby call upon you to show cause in writing, within a period of 30 days from the receipt of this notice as to why the license so granted or renewed in your favour should not be suspended or cancelled.

SEAL OF
THE OFFICE

(_____)
Director
State Fire Prevention

Services"
Place. :
Date. :

5. In the said rules, for existing "Form B1", the following "Form" shall be substituted, namely:-

"FORM B1

(See sub-rule (1) of rule 14)

Certificate by the Licensed Agency for compliance of the
Fire Prevention and Life Safety Measures.

CERTIFICATE

Certified that I/We have executed the works towards compliance in relation to Fire Prevention, life safety and fire protection measures to be provided and performed other related activities required to be carried out, in the following building or premises, as required under the provisions of the Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj. 11 of 2013).

(Description and Location of Building or Premises.)

The details of the work and related activities which I or We have executed or performed are mentioned in the list appended herewith.

Place. : Signature and Address of the Licensed Agency.

Date. : License No. _____.

Chief Fire Officer/ Regional Fire Officer/
Nominated Officer.

(Note: For each building a separate certificate is necessary)"

6. In the said rules, for existing "Form B2", the following "Form" shall be substituted, namely:-

"FORM B2

(See sub-rule (2) of rule 14)

Yearly declaration to be issued by the Licensed Agency for compliance of the Fire Prevention, life Safety and fire protection Measures

Declaration

I/We hereby declare that I/We have carried out inspection on dated.....
regarding the Fire Prevention, Life Safety and Fire Protection measures installed in the
following building or premises, namely* :-

Fire Safety Certificate No. _____

I/We further declare that these installations in the above mentioned building/ premises are maintained in good repair and efficient conditions under the provisions of the Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj.11 of 2013). The details of the inspection of installations carried out by me/us are mentioned in the report appended herewith.

Place:

Date:

License No:

Signature and Address of the Licensed Agency.

Chief Fire Officer/ Regional Fire
Officer/
Nominated Officer"

7. In the said rules, for existing "Form B9", the following "Form" shall be substituted, namely:-

"FORM B9
(See rule 18)
INSPECTION REPORT

1. After giving a three hours' notice under sub-section (1) of section 24 of the Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj. 11 of 2013) to the owner or occupier of, I have entered and inspected the said building or premises on.....at.....for ascertaining the adequacy or contravention of fire prevention, life safety and fire protection measures that are provided or are required to be provided in the said building or premises by or under the provisions of the said Act.
2. The type* of occupancy in the said building or premises is as under, -
 - a) Residential
 - b) Educational
 - c) Institutional
 - d) Assembly
 - e) Business
 - f) Mercantile
 - g) Industrial
 - h) Storage
 - i) Hazardous
 - j) Mixed Use
3. Nature* of building or premises,
 - a) General Constructional Features
Low Fire risk- Cement concrete or bricked-well, or
Medium fire risk- Bricked-work and timber, or
High fire risk- Mostly timber framed such as timber floors, timber roof, timber-stair-case, etc.
 - b) Particulars of the building/premises,
 - i. Number of storeys and basement, if any
 - ii. Number of exits
 - iii. details of ceiling
 - iv. Number of stair-cases and whether enclosed or opened
 - v. Verandah or balconies
 - vi. Attics, mezzanine floors, lofts, etc.
 - vii. Whether prescribed distance in respect of means of escapes is maintained or not.
 - c) Details of other structures within 20 meters all around the building and open spaces or approaches for fire vehicle.
 - i. North
 - ii. South
 - iii. East
 - iv. West

- d) Width of abutting road or street
 - e) Maximum number of occupants, employees, visitors.
 - f) Inadequacy or contraventions (Non-compliances) noticed in the building or premises during inspection are as under,
 - 1)
 - 2)
 - 3)
- Place :
Date :

Signature
Name and designation of the
Inspecting Officer

(* mention any of these as may be relevant)"

8. In the said rules, for existing "Form B10", the following "Form" shall be substituted, namely:-

**"FORM B10
NOTICE REGARDING INADEQUACIES OR CONTRAVENTIONS REGARDING FIRE
PREVENTION, LIFE SAFETY AND FIRE PROTECTION MEASURES NOTICED DURING
INSPECTION**

(See sub-rule (1) of rule 19)

No.

Building Occupancy/Category: _____

To,

Name of the Owner:.....

Contact details:

Address:

Tel: No.....

Mobile No.....

Email ID.....

We have received intimation of non-renewal of Fire Safety Certificate vide Letter No. dtd. / or have reason to believe that there are major non-compliances towards fire prevention, life safety and fire protection measures in the building or premises (name of the Building/ Project), as per details below -

Name of Owner/Developer/Builder:

Postal Address:

TP Number:

FP Number:

Survey Number:

Village Name:

Name of Block(s):

2.0 In this connection, after giving you notice No. dated under sub-section (1) of section 24 of the GFP&LSM Act, 2013, the nominated officer or I have inspected the above building or premises and observed the following deviations from, or contraventions

of, the requirements with regard to the fire prevention, life safety and fire protection measures, or inadequacies or non-compliances with reference to the use/occupancy, design and/or structure of the building or part thereof -

Non-Compliances Observed:

- a.
- b.
- c.

3.0 Now, therefore, in exercise of the powers conferred by Section 6 of the said Act, I hereby direct you to undertake the following measures within days after receipt of this notice by you -

- a.
- b.
- c.
- d.

4.0 I hereby further direct you to report the compliance in this regard within _____ days to the undersigned.

Place:

Date:

Computer Id.:

Signature

(Name, Designation & Stamp of the Authorized Signatory)

CC - Town Planning Office

- Office Copy

9. In the said rules, for existing "Form B11", the following "Form" shall be substituted, namely:-

"FORM B 11

(See sub-rule (1) of rule 21)

INTIMATION FOR APPOINTMENT OF FIRE SAFETY OFFICER UNDER SECTION 12 OF THE ACT

To,

Regional Fire Officer/ Chief Fire Officer

We, the Owner/ Occupier of building/premises bearing No..... located at is comprised of (type of occupancy/ building) and having current FSC No..... wish to intimate you that we have appointed Fire Safety Officer for the above-stated building/premises with effect from (Date).

Details of the Fire Safety Officer appointed are as under -

Name:

Grade: FSO-G/ FSO-A/ FOS-S

Enrolment No:

You may please take notice of the same, and update your records accordingly.

Signature of Owner/Occupier

Place :

Date :"

10. In the said rules, for existing "Form B12", the following "Form" shall be substituted, namely:-

"FORM B 12

(See sub-rule (2) of rule 21)

CERTIFICATE OF ENROLMENT OF FIRE SAFETY OFFICER

Enrolment No.

Certified that

Shri

Son of Shri

resident of

whose photograph appear on the right corner of the certificate, has been enrolled as Fire Safety Officer in the category **FSO** - _____ for the state under section 12 of The Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj. 11 of 2013) **for a period of three (3) years from the date of enrolment** and vested with the powers and responsibilities given under the Act and the Rules.

In the event of any complain or for any other reasons recorded in writing, the Director may cancel the enrolment and take action under the Act and the Rules.

Signature

Director

State Fire Prevention Services

Place :

Date :

QR Code

11. In the said rules, for existing "Form B13", the following "Form" shall be substituted, namely:-

**"FORM B 13
FIRE SAFETY CERTIFICATE (FSCA)**

(See sub-rule (1) of rule 23)

No.

Date:

To,

Name of the Applicant:

Contact details:

Address:

Tel: No.....

Mobile No.....

Email ID.....

Building Occupancy/Category: _____

We have received Application No..... dated, alongwith supporting documents, for approval of Fire Safety Certificate (FSC) for the building/ premise
(name of the Building/ Project), as per details below -

Name of Owner/Developer/Builder:

Postal Address:

TP Number:

FP Number:

Survey Number:

Village Name:

Name of Block(s):

2.0 The application and supporting documents have been verified for compliance with GFP&LSM Act-2013, GFP&LSM Rules-2014 & GFP&LSM Regulations-2023 as amended, and related site inspection was carried out on, which was found satisfactory. The photographs and videography related to the site inspection is uploaded on the portal.

3.0 Accordingly, Fire Safety Certificate is hereby approved and issued on and is valid for a period of three (3) years from the date of issue.

4.0 It is the responsibility of the Owner/ Occupier to ensure that all fire prevention, life safety and fire protection features and systems provided in the building or premises are maintained in proper and effective working condition and no changes are made to building design and structure (internal/ external part of building), in event of which the FSC will become null and void.

Place:

Date:

Computer Id.:

Signature

(Name, Designation & Stamp of the Authorized Signatory)

**CC to - Town Planning Dept.
- Office Copy"**

12. In the said rules, after Form 13, the following "Form" shall be inserted, namely:-

**"FORM B 13.3
FIRE SAFETY CERTIFICATE RENEWAL (FSCR)**

(See rule 25)

No.

Dated:

Building Occupancy/Category: _____

To,

Name of the Applicant:.....

Contact details:

Address:

Tel: No.....

Mobile No.....

Email ID.....

We have received Application No..... dated, for Fire Safety Certificate Renewal – New Building (FSCR)/ Existing Building (FSCRe) for the building/ premise (name of the Building/ Project), as per details below –

Name of Owner/Developer/Builder:

Postal Address:

TP Number:

FP Number:

Survey Number:

Village Name:

Name of Block(s):

2.0 The building/premises was inspected on, ..., ... (Dates of inspection) and all fire prevention, life safety and fire protection measures provided were found to be in proper and effective working condition. There are no changes in building/ premises use or occupancy or in building design or structure.

3.0 Further, the following activities (as applicable) have been carried out towards meeting requirements of GFP&LSM Act-2013, GFP&LSM Rules-2014 & GFP&LSM Regulations-2023 as amended, or GDCR, as applicable –

- Emergency mock drills carried out in my presence on & (Report attached).

4.0 The Fire Safety Certificate is renewed for a period of two (2) years upto (date) in accordance with GFP&LSM Act-2013, GFP&LSM Rules-2014 & GFP&LSM Regulations-2023 as amended.

Signature of FSO
FSO Name & Registration No.

**CC – Regional Fire Officer/ Chief Fire Officer
Town Planning Office"**

13. In the said rules, for existing "Form B14", the following "Form" shall be substituted, namely:-

**"FORM B 14
APPLICATION FOR FIRE SAFETY CERTIFICATE (FSC)**

(See sub rule (2) of rule 23)

No.

Dated:

Building Occupancy/Category: _____

**To,
The Regional Fire Officer/ Chief Fire Officer**

Subject: Application for Fire Safety Certificate Approval

Sir/Madam,

We request you for Fire Safety Certificate Approval for (name of the Building/Project) as per details below -

Postal Address:

TP Number:

FP Number:

Survey Number and Village Name:

Height of Building (In Meter):

Site Area/Plot Area (In Sq.Mtrs):

Total Floor Area (In Sq.Mtrs):

Total Covered Area (In Sq.Mtrs):

Total Built-up area (In Sq.Mtrs):

No. of Floors (Including Basement Floors):

2.0 Fire Safety Plan Approval (FSPA) No. is dated

3.0 In this connection, it is submitted that all the fire prevention, life safety and fire protection measures as per GFP&LSM Act-2013, GFP&LSM Rules-2014 & GFP&LSM Regulations-2023 as amended have been provided in the building/premises, which have been duly certified by AoR/EoR/ SEoR / Licensed Agency. The required drawings/ documents as listed in Annexure I, are submitted for your review.

4.0 You are requested to arrange for review of submitted documents, and inspection of the building or premises, for approval of Fire Safety Certificate.

Place:

Date:

Name of the Owner/Developer/Builder:

.....

Address:

Tel: No.....

Mobile No.....

Email ID.....

Signature of Applicant

Part B

I certify that design and installation of fire prevention, life safety and fire protection measures of the above building project meets all relevant requirements of GFP&LSM Act-2013, GFP&LSM Rules-2014 & GFP&LSM Regulations-2023 as amended.

Place:

Date:

**Architect on Record (AoR)/ Engineer on Record
(EoR)/Structural Engineer on Record (SEoR)/
Licensed Agency**

Registration No. & Stamp

Annexure I

Final Fire Safety Certificate Checklist

- Layout plan of Building or premises (showing Fire Vehicle Access)
- Final As-Built Drawings (including Sections, height of the floors, total height of the building)
- As-Built floor plans of Buildings (with type of Occupancy, Exit Requirement, Travel distances, Compartmentation, Ventilation)
- Layouts/ details of all Fire Safety Systems (Riser/Sprinkler/ Fire detection/ Emergency Lighting, Exit Signage, Fire Water tank and pumping units, etc)
- Duly Notarized Maintenance Contract for the period of three (3) years for Fire Protection System Installed
- Undertaking on Affidavit by the Owner/ Occupier/ Builder/ Developer for maintaining Fire Protection System as per approved fire plan and no alteration of any part of the building without approval of the competent authority
- Lift License Certificate
- Electrical Certificate from approved contractor of the concerned Electrical Department
- Checklist for Fire & Life Safety Measures (Type ___)"

14. In the said rules, for existing "Form B15", the following "Form" shall be substituted, namely:-

"FORM B 15

(See sub-rule (2) of rule 26)

Six monthly declaration to be issued by the Fire Safety Officer for compliance of the fire prevention, life safety and fire protection measures

DECLARATION

I/We hereby declare that I/We have carried out inspection on dated..... regarding the fire prevention, life safety and fire protection measures installed in the following building or premises, namely* :-

Fire Safety Certificate No. _____

I/We further declare that these installations in the above mentioned building/ premises are maintained in good repair and efficient conditions under the provisions of the Gujarat Fire Prevention and Life Safety Measures Act, 2013 (Guj.11 of 2013). The details of the inspection of installations carried out by me/us are mentioned in the report appended herewith.

Place:

Date:

Signature and Address of the Fire Safety Officer:

Enrolment No:

Chief Fire Officer / Regional Fire Officer/
Nominated Officer"

By order and in the name of the Governor of Gujarat,



Deputy Secretary to Government.

Copy to :-

- The ACS to Hon.CM, Sachivalaya, Gandhinagar.
- The PS to All Hon. Ministers/MOS
- The JS to CS, Sachivalaya, Gandhinagar.
- The PS to ACS/PS/ All Secretariat Departments, Sachivalaya, Gandhinagar.
- The Secretary, Gujarat Legislative Assembly, Gandhinagar.
- All Municipal Commissioner, Municipal Corporations
- CEO, GSDMA, Udyog Bhavan, Gandhinagar.
- The Commissioner of Municipalities Administration, Gujarat State, Karmyogi Bhavan, Sector-10, Gandhinagar. (with a request to Circulate to all Chief Officer, Municipalities)
- All Collectors
- All CEOS, Urban/Area Development Authority
- The Director of State Fire Prevention Services, Block No. 13/3, Dr. Jivaraj-L Maheta bhavan, Gandhinagar (Circulate all concerned offices)
- Director of Relief, Sachivalaya, Gandhinagar.
- Director General, Gujarat Institute of Disaster Management, Gandhinagar.
- The Chief Fire Officers, All Municipal Corporations. (Through Directorate of Fire - Office)
- The Regional Fire Officers, All Regional Officer. (Through Directorate of Fire Office)
- The Legislative and Parliamentary Affairs Department with a request to publish Gujarati translation of Notification and send 50 copies to this 2-25 Department.
- The Manager, Government Central Press, Gandhinagar, (with a request to publish a foresaid notification in the Gujarat Government Gazette and forward 100 copies of notification to this Department, A Gujarati Version of the notification will be forwarded shortly).
- System Manager, UDD with request to upload the same on the Website of UDD
- Select file.